

## Select Committee Agenda



### **Governance Select Committee Tuesday, 4th July, 2017**

You are invited to attend the next meeting of **Governance Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Tuesday, 4th July, 2017  
at 7.15 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

J Leither  
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#### **Members:**

Councillors N Avey (Chairman), G Chambers (Vice-Chairman), R Bassett, L Hughes, S Jones, S Kane, H Kauffman, M McEwen, L Mead, B Rolfe, D Stallan, B Surtees and D Wixley

**SUBSTITUTE NOMINATION DEADLINE:**

**6.15 pm**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Director of Governance) To report the appointment of any substitute members for the meeting.

**3. NOTES OF PREVIOUS MEETING (Pages 5 - 30)**

(Director of Governance) To agree the notes of the meeting of the Select Committee held on 4 April 2017.

**4. DECLARATIONS OF INTEREST**

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to

paragraph 9 of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 9 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 31 - 34)**

(Chairman / Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Committee. This is attached along with an ongoing work programme. Members are asked at each meeting to review both documents.

**6. BUILDING CONTROL PRESENTATION**

(Director of Governance) The Building Control Manager Jeff Dixon will attend the meeting to give a presentation to Members on the Council's Building Control Service and how this differs from Planning Development Control.

**7. GOVERNANCE DIRECTORATE BUSINESS PLAN 2017 (Pages 35 - 42)**

Members will recall that Overview & Scrutiny had requested that Portfolio Holders present their Business Plans at the first meeting of the new Overview & Scrutiny Cycle on the 6 June 2017. As the Business Plans are developed on a Directorate basis, such a presentation would have required some careful choreography. However, agreement has been reached, that it makes more sense for the Business Plans to be presented to the relevant Select Committee, where there would be better alignment. This way the Select Committees would have time to undertake a more in-depth scrutiny role regarding the numerous services which make up their Select Committees.

On this basis, the relevant Portfolio Holders are requested to attend this meeting and take the Select Committee through their plans for the coming year.

**8. CONSULTATION REGISTER 2016/17 AND 2017/18**

Report to follow.

**9. CORPORATE PLAN 2018-2023 (Pages 43 - 52)**

(Director of Governance) To consider the attached report.

**10. KEY PERFORMANCE INDICATORS 2016/17 - QUARTER 4 (OUTTURN) PERFORMANCE (Pages 53 - 64)**

(Director of Governance) To consider the attached report.

**11. CORPORATE PLAN KEY ACTION 2016/17 - QUARTER 4 (OUTTURN) POSITION  
(Pages 65 - 72)**

(Director of Governance) To consider the attached report.

**12. JOINT MEETING OF DEVELOPMENT MANAGEMENT CHAIRMEN AND VICE-  
CHAIRMEN - 20 APRIL 2017 (Pages 73 - 78)**

(Director of Governance) To consider the attached minutes of the Joint Meeting of Development Management Chairmen and Vice-Chairmen, held on 20 April 2017, and any recommendations therein.

**13. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND  
SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**14. FUTURE MEETINGS**

To note the dates of the future meeting of the Governance Select Committee:

03 October 2017;  
05 December 2017;  
06 February 2018; and  
27 March 2018.